

國立成功大學學分學程證明書申請表

National Cheng Kung University

Application Form for Certificate of Completion

申請日期(Date of Application) :	年(Year)/月(Month)/日(Day)	線上系統證號 Issued online No. of Certificate Completion	此格由各學程承辦人填入		
學分學程名稱 Title of the Certificate Program		學系(所)名稱 Name of Dept./Inst.			
中文姓名 Name in Chinese		英文姓名 Name in English			
學 號 Student ID Number		身分證字號 ID Number			
出生年月日 Date of Birth		聯絡電話/手機 Mobile/Phone No.			
領取方式 Delivery	<input type="checkbox"/> 自取(pick up) : 領取人簽章(Recipient's signature) : <input type="checkbox"/> 郵寄(by mail) : 請附大型回郵信封(Please attach a large self-addressed stamped envelope)				
課程名稱 Course Title	學分 Credits	成績 Grade	課程名稱 Course Title	學分 Credits	成績 Grade
申請人簽章(Signature of Applicant) :					
學程單位承辦人 Program Clerk	學程單位召集人 Program Chair	註冊組 Register Division	課務組 Curriculum Division		
教務長決行 Vice President for Academic Affairs					

備註：請同學先行填寫上列資料，並檢附歷年成績單正本，送交學分學程單位製作及核發學分學程證明書。

Note: Please fill in all required information and submit this form with the original transcript to the program clerk.

Based on the approval from the Office of Credit Program and the Office of Academic Affairs, the **Certificate of Completion** will be issued.