

## **Excellent Academic Advisor Selection Regulations, College of Liberal Arts, National Cheng Kung University**

Approved by the 2<sup>nd</sup> College Council Meeting, the 1<sup>st</sup> semester of Academic Year 2020 on October 8<sup>th</sup>, 2020.

1. To encourage academic advisors of all departments to avidly engage in student counseling, the College of Liberal Arts of National Cheng Kung University has formulated Excellent Academic Advisor Selection Regulations, College of Liberal Arts, National Cheng Kung University (hereinafter referred to as the Regulations).
2. Excellent academic advisors refer to those who have worked as academic advisors in NCKU for more than one year and are enthusiastic in student counseling and effective in guiding students' life, learning and activities. Their performance recommends them as role models.
3. The selection of excellent academic advisors in the College is in line with the university's announcement and schedule. One academic advisor will be recommended by each department. (When there are more than 20 academic advisors in that academic year, two of them can be recommended) and have their names sent to the College before a selection committee is convened.
4. The College Selection Committee is convened by the Dean, and the rest of the committee members are faculty members with excellent performance in student counseling assigned by various departments. (One member from each department (Institute). Candidates of Excellent Academic Advisors should not be selection committee member at the same time.

The College Selection Committee must have more than two-thirds of the committee members present before a meeting can be called to order. Decisions can be made only if two-thirds of those present agree. College Selection Committee members shall attend the meeting in person and shall not appoint other people to attend on their behalf.

5. Matters not mentioned in these regulations will be handled according to the Regulations for NCKU Excellent Counseling Award and Outstanding Academic Advisor Award.
6. These regulations are implemented after being approved by the College Council

Meeting. The same shall apply when amended.