

Rikkyo University

College of Intercultural Communication

Academic Year 2021 - 2022

1. Contact information	
Name of Institution	College of Intercultural Communication, Rikkyo University
Name of International / Study Abroad Office	Office of the CIC Study Abroad Programs
Ikebukuro Campus Address	3-34-1 Nishi-Ikebukuro Toshima-ku Tokyo 171-8501, Japan Tel.: +81 3 3985 4142
Contact e-mail address	Office of the CIC Study Abroad Programs: cic-ryugaku@rikkyo.ac.jp Rie Watanabe (Incoming exchange students coordinator): rie.wata@rikkyo.ac.jp
Website	http://english.rikkyo.ac.jp/exchange/index.html
2. Admission Requirements	
Level	Undergraduate and/or graduate level as specified in the Student Exchange Agreement.
Nomination deadline	Nomination form will be sent by the coordinator. • Fall admission March 15 • Spring admission October 31
Application deadline	Application procedures will be sent by the coordinator in February for Fall admission and in October for Spring admission. • Fall admission March 31 • Spring admission November 15
Language requirements	• Students who wish to study in the Japanese Language need to have at least J6 level to be able to take courses conducted in Japanese. • Students who wish to study in English are recommended to have TOEFL iBT 76 or IELTS 6.0 for course registration for non-native speakers.
Duration of Exchange Program	One(1) or Two(2) semesters
3. Curriculum	
Academic Courses Taught in English	Japanese Studies in Foreign Language Program and University-wide liberal arts subjects are offered at each college for all exchange students. Some courses offered at CIC are only opened to CIC inter-college exchange students.
Academic Courses Taught in Japanese	If students' Japanese is at an advanced level (level 6 or above), students should be able to take academic courses taught in Japanese. http://english.rikkyo.ac.jp/exchange/ https://sy.rikkyo.ac.jp/timetable/stop.do (in Japanese only)
Course load per week/semester	Students must register for at least 10 hours of classes per week each semester. Each class lasts 100 minutes. Therefore, students need to take a minimum of 6 classes per semester. Students are required to take no more than 20 credits per semester.
4. Academic Calendar	
Fall semester (from September 2021 to March 2022) <i>*see the academic calendar listed in 12 below.</i>	
Start of fall semester	September 20, 2021
Arrival date	Early September (TBA)
Exchange students Orientation	TBA

Course Registration	Early September after students' arrival
Start of fall semester classes	September 20
Winter recess	December 24 ~January 6
End of fall semester classes	January 24, 2022
Fall semester examinations	January 23 ~February 3
End of fall semester	February 4, 2022
Spring semester (from April 2022 to August 2022)	
Start of spring semester	Early April (TBA)
Arrival date	TBA
Exchange students orientation	TBA
Course Registration	Late March to early April after students' arrival
Start of spring semester classes	Early April (TBA)
End of spring semester classes	Late July (TBA)
Spring semester examinations	Late July (TBA)
End of spring semester	TBA
5. Application procedure	
Application information will be announced	2021 Fall Semester: early February 2021 2022 Spring semester: October 1, 2021
Procedures for students	Roskilde will inform application procedures and online application link after Rikkyo announced Roskilde the procedures.
Procedures for coordinators	Application procedures and online application link will be sent.
6. Other Support	
Disability	Informing CIC incoming exchange coordinator in advance to possibly accommodate students with disability.
7. Visa Information	
Procedures for Obtaining a Student Visa	In the Rikkyo application, all necessary information (such as headshot photo, passport copy, and bank statement) will be requested for visa applications. For bank statement, for a full year 1,320,000 yen, for Spring semester 600,000 yen, for Fall semester 840,000 yen are required to be stated in the financial sponsors' bank statement along with certificate of finance. These documents are particularly important to be issued the Certificate of Eligibility (CoE). Rikkyo will be sending students' home universities the certificate of eligibility (CoE) which is the official document to apply for student visa at Japanese embassy or consulate in your country. For Spring acceptance, CoE will be sent to you by mid- Feb and for Fall acceptance, it will be sent by mid-July.
8. Insurance	
Japanese National Health Insurance (mandatory)	Japanese National Health Insurance is mandatory for exchange students. 70% of general medical costs will be covered by NHI. The remaining 30%; however, must be covered by students. Please note that it will not cover the following treatments: childbirth, voluntary medical examinations (checkups), and elective cosmetic surgery.
Overseas Travel Accident Insurance (recommended)	Rikkyo recommends exchange students to join overseas travel accident insurance in students' home country.
Rikkyo Student Mutual Aid Health Insurance Union (optional)	Joining the Mutual-Aid Health Insurance Union, you do not have to pay for the medical costs incurred at the union-contracted medical facilities (Rikkyo University Clinic and Niiza-Shiki Central General Hospital) and get the medical fees reimbursed when you receive treatment even at non-union clinics and hospitals (certain restrictions apply and we will explain the details during the orientation).

	The annual insurance fee for the Mutual-Aid Health Insurance Union is 3,500 yen/year, 1,750yen/semester and can be paid in cash at the orientation.
9. Housing	
RIR Shiinamachi RUID Asakadai RUID Shiki Rikkyo Global House Comfort Ikebukuro	Rikkyo University provides five housings for exchange students. Due to the limited number of dormitory rooms, we cannot guarantee that all the applicants will be housed at any of the housings. Please note that you cannot cancel the rooms once students sign up and submit the housing contract. Please check: http://english.rikkyo.ac.jp/exchange/index.html
10. Estimated Cost of Living (in Local Currency)	
Japanese National Health Insurance (per semester)	Approximately 12,000 yen a year
Books, Course Materials, and Stationery (per year)	Approximately 90,000 yen a year
Local Transportation (Train)	Nearest train station is Ikebukuro by JR Yamanote line, Subway Marunouchi line and Fukutoshin line. It depends where you stay, but students could get discounted commuter pass, which is about 5,000 yen per semester.
Other Personal Expenses (per month)	About 110,000 yen per month (including housing fee, food, and social activities)
11. Social media/Webinar	
Facebook	CIC, Rikkyo: Exchange Programs/Short-Term Overseas Programs https://www.facebook.com/CICRyugaku/?eid=ARA78fLcRh75SgPNMtqE-w1HceeQlAB1dgDDhvJFMak-Gmd1_TplcfQgiS5bDgn2YqfWgzhOIRCP9hOx
12. Other supplementary info	
Academic Calendar (Spring and Fall 2021): https://english.rikkyo.ac.jp/exchange/dn4ddm0000000jgm-att/AcademicCalendar2021.pdf	
Train route map: https://world.jorudan.co.jp/mln/en/?c=40&sub_lang=nosub&area=KNT	